



## Terms of Reference for Community Based village Organization(VO) Training” women leadership skill



Environmental Protection Society (EPS) is a local, non-political, non-ethnic and non-religious organization working in the Khyber Pakhtunkhwa since 1991. During its 25 years life, the Society accomplished a number of mile stone in Social Mobilization/institutional development, WASH, Livelihood, Community Physical Infrastructure Schemes, Health, Education and Disability. During this period EPS completed successfully more than 70 projects in partnership with national, international and UN agencies. EPS played its active role in relief, rehabilitation and early recovery phases during earthquake, conflict and flood of 2010.

Environmental Protection Society (EPS) entered into partnership with PPAF in 2010. The project aimed to target the ultra poor and vulnerable poor of the three union councils Kuza Bandai, Totano Bandai and Kanju in Tehsil kabal of District swat. It has accomplished social mobilization with community institutions in place. Organizations (COs, VOs and LSOs) were formed. Community resource persons were trained, assets transferred to individual as well as groups. Individual and collective enterprises were established. These interventions are further supported with interest free loans provisions to individuals in the 4Union council,s of Kuza Bandai ,Totano Bandai , Hazara&KuzAbakhiel tehsil kabal swat.

EPS and PPAF has signed an agreement for implementing a Social Mobilization, livelihood Enhancement and protection , Establishment of Basic Educational and health services ,CPIprogram under PPR project in two Union Councils Hazara&KuzAbakhiel of tehsil kabalswat.This project started in July2015 and willend in Sept2016, later the project were extended up to june 2018. The Project aim includes provision of different trainings to staff, community activists and rersource persons. Community Training regarding **women leadership skills** is one of the deliveries of the project.

Objectives are as follows.

### Specific Objectives:

The objectives are;

- To encourage women take leadership role and have access to public services & economic empowerment.
- To provide education and experiences that help women to develop their leadership philosophies.
- To familiarize women with issues, needs, resources and other factors that influence our community's future.
- To provide insights into the workings of local business, education, government, non-profit and other entities.
- To inspire women to become ambassadors of community leadership among their peers.
- To create a strong and diverse base of future leaders for the community.

### Scope of work:

EPS intends to engage individual, consultant/firms to conduct a three days training Community based village organization (VO) on **women leadership skills** in the two UC, s KuzAbakhel&Hazara of Tehsil Kabal Swat.

This scope of work has 2 Community based Village Organization (VO) trainings( Female)on **women leadership skills** of three days each. These Trainings will be to ensure the capacity building of the community based organization (VOs) in the 2 UC,sHazara&Kuzabakhiel of Tehsil kabal swat.

- The scope of work includes developing and producing training module, conducting training on the basis of module.
- A comprehensive report on the process and delivery of the training to be submitted.

**Qualification for individual Applicant or Firm.**

Applicants should meet the following requirements and qualification:

- Minimum Master level qualification in case of individual, Applicant or firm.
- Female Trainings/workshop will require Female individual only or firm having female trainers.
- In case of firm the body shall be registered entity under applicable laws.
- Should have experience in community trainings on **women leadership skills**.
- Shall have proved experience in report writing.

**Other conditions:**

All travel expenditure/arrangements should be covered in the total cost of consultancy, the consultant/ firm will carry full responsibility for all those arrangements.

**Medium of Training Session:**

Mix of Urdu & Pashto will be acceptable.

**Deliverables:**

S.No	Description	Schedule
1	Training Agenda	Will be submitted along the application.
2	Training	Will be organized within one week of approval
3	Training report	Will be submitted in a week time after the training.

**Duration of contract;**

- EPS intendsto enter into an agreement for 2events for (Female) on **women leadership skills**commencing from agreement date with the selected individual or firm.

**Source of Funds (SOF)**

PPAF has provided the financial support to EPS for the trainings.

**Payment schedule;**

Payment will be made in two installments,

- 1st installment will be paid at the end of the successful training event conducted.
- 2nd and final installment will be made on submission of training report.

**Selection process;**

The consultant/firm shall send a three days training agenda along his /her CV/profile and financial proposal through email to

**Manager HR and Admn**

**Environmental Protection Society (EPS)**

**DarbarSaidu Sharif, Swat, Khyber Pakhtunkhwa.**

**Phone: 0946-9240254 / 0946-711162 Fax: 0946-721062**

**E-mail: [info@eps-swat.org](mailto:info@eps-swat.org)**

**Web site: [www.eps-swat.org](http://www.eps-swat.org)**

Request will be open for 5 days after the date of advertisement. Selection of Individual, consultant/firm will be on the basis of appropriate module, availability on short notice, experience in community based femaetrainingsandreasonable financial quotes.

**Note: EPS has the right to accept or reject any proposal without assigning any reason.**