



TERMS OF REFERENCE

FOR



Pre and post Harvest Training in fruits and vegetables

Background:

Environmental Protection Society (EPS) is a local, non-political, non-ethnic and non-religious organization working in the Khyber Pukhtunkhwa since 1991. During its 25 years of services, the Society accomplished a number of mile stone in Social Mobilization/institutional development, WASH, Livelihood & food security, Community Physical Infrastructure Schemes, Health, Education and Disability. During this period EPS completed successfully more than 70 projects in partnership with national, international and UN agencies. EPS played its active role in relief, rehabilitation, early recovery phases and development during earthquake, conflict and flood of 2010.

Current Environmental Protection Society (EPS) is implementing Institutional development, livelihood Enhancement and protection, Establishment of Basic Educational and health services, CPI program under PPR Project of Pakistan Poverty Alleviation Fund (PPAF). The Project started in July 01, 2015 and will end on Sept 30th, 2017 and later the project were extended up to June 2018. The Project aim include provision of different trainings to community activists, farmers, and resource persons. Training on pre, post harvest Management & Marketing is one of the deliverable of the project. Objectives are as follows.

Objectives of the Training:

- To build the capacity of farmers, on pre and post harvest management of fruits and vegetables.
- To equip trainees on improved practices of crop management just from land preparation till harvesting.
- Improved practices on land preparation, weeding, nutrient management, irrigation, pest and disease control
- To train the farmers in the line to become CRPs for the other farmers in their concerned communities
- To equip the trainees on both production and marketing and post harvest management of the fruits and vegetables in the area to minimize pre and post harvest losses
- To train them on the proper handling of fruits and vegetable just from picking till selling in the market i.e, proper picking, sorting, grading, packing and transportation
- During the training trainees will be practically exposed to fruit and vegetable whole sale market for better understanding of the proper packaging, packing and marketing of the produce
- Their linkages will also be made with the different market functionaries
- They will also be training to know the marketing channel for their produce.

Scope of work:

EPS intends to engage individual, consultant / firms to conduct 2 training on pre, post harvest Management & Marketing at UC Hazara & Kuz abakhiel of Tehsil Kabal Swat.

The scope of work includes producing training Agenda, conducting training on the basis of Agenda and producing training report. The cost proposal shall be based on the following points:

- The individual consultant/ firm shall include honoraria for trainer in their cost proposal for trainings which is 05 days.
- The consultant firm will arrange their own transportation / Accommodation to training venue, in case if training is held in a periphery, EPS/PPAF will provide transportation to resource persons.
- A comprehensive report on the process and delivery of the training to be submitted.
- EPS/PPAF will provide honoraria for fare and refreshment to all training participants

Qualification for individual Applicant or Firm.

Key individuals assigned the task should meet the following requirements and qualification:

- Minimum Master level qualification in case of individual, Applicant or firm.
- Trainings will require male individual or firm having male trainers
- In case of firm the body shall be registered entity under applicable laws.
- Should have experience in such trainings.
- Shall have proved experience in report writing.

Other conditions:

All travel expenditure/arrangements should be covered in the total cost of consultancy, the consultant/ firm will carry full responsibility for all those arrangements.

Medium of Training Session:

Mix of Pashto and Urdu will be acceptable.

Deliverables:

S.No	Description	Schedule
1	Training Agenda	Will be submitted along the application.
2	Training Schedule	Will be organized within one week of approval
3	Training report	Will be submitted in a week time after the training.

Duration of contract;

EPS intends to enter into an agreement for 2 training of 5 days each on Pre , Post & Marketing harvest Training at UC Hazara & Kuz abakhiel tehsil kabal swat commencing from agreement date with the selected individual or firm.

Source of Funds (SOF)

PPAF has provided the financial support to EPS for the trainings.

Payment schedule;

Payment will be made in two installments,

- 1st installment will be paid at the end of the training.

- 2nd and final installment will be made on submission of training report.

Selection process;

The individual, consultant/firm shall send a five days agenda along his CV/profile and financial proposal through email to

HR Manager & Adm

Environmental Protection Society (EPS)

Darbar Saidu Sharif, Swat, Khyber Pakhtunkhwa.

E-mail: info@eps-swat.org

Web site: www.eps-swat.org

Request will be open for 5 days after the date of advertisement. Selection of Individual, consultant/firm will be on the basis of appropriate agenda, availability on short notice, experience in community trainings and reasonable financial quotes.

Note: EPS has the right to accept or reject any proposal without assigning any reason.