



**Terms of Reference for the services of hiring Individual
Consultant**

Ensuring sustainable supply of safe sanitary pads at Schools

"Girl's friendly WASH in School"

Implemented by

Environmental Protection Society (EPS)

Funded by

WaterAid in Pakistan

September 2017

1. Background

Environmental Protection Society (EPS) is a local, non-political, non-ethnic and non-religious organization working in the Khyber Pakhtunkhwa since 1991. During its 25 years life, the Society accomplished a number of milestones in Social Mobilization/institutional development, WASH, Livelihood, Community Physical Infrastructure Schemes, Health, Education and Disability. During this period EPS completed successfully more than 70 projects in partnership with national, international and UN agencies. EPS played its active role in relief, rehabilitation and early recovery phases during earthquake, conflict and flood of 2010.

WaterAid in Pakistan (WAP) established its office in 2006 and started working in 3 out of 4 provinces. WAP focus is to ensure poor and marginalized people's access to WASH facilities and most critical areas. Besides, WAP also responded to humanitarian needs during flood disaster of 2010 and 2011 in various parts of the country.

Environmental Protection Society (EPS) is partner of WaterAid in Pakistan for the implementation of Girl's friendly WASH in Schools including Menstrual Hygiene Management. The project started in April 2015 for a period of three years. The project working area is whole district Swat of Khyber Pakhtunkhwa. The overall objective of the project is to enable access to sustainable, inclusive WASH services for 23,970 target group including 16,500 enrolled girls (6,875 adolescent girls & 9,625 female), 6,500 out of school girls and community women (2,600 adolescent girls and 3,900 females) and 970 other stakeholders (teachers, entrepreneurs, caretakers, FHW etc) of 60 communities in district Swat and to enable them to manage menstruation hygienically & with dignity.

Objective of the assignment are:

The objectives of the assignment are;

1. To device training on capacity building of key stakeholders on Stocking and its management of safe sanitary pads materials to be based for further capacity building initiatives at school level.
2. Mapping of existing whole sale suppliers and status of availability of safe sanitary pads at shops in target school surroundings
3. Establish sustainable link of supplier & target schools.
4. To document the process and work for improvement and submit a detail report.

Scope of work

Being an innovative approach, training module needs to be developed for the capacity building initiatives of key stakeholders like teachers, caretakers and market functionaries of not more than three days. The consultant will need to only provide its technical services in the whole process and will record the whole process like supply and use of sanitary pads and its re-stocking etc. To link market functionaries with target schools for sustainable supply of safe sanitary pads from current market. The consultant needs to be in close contact with EPS in order to make the continuous supply of safe sanitary pads at schools and revolving of funds from sale. He/She will record major challenges and suggest different options for making the initiative a success and to work toward its success.

Duration of assignment

The duration of the assignment is seven months till March 2018.

Relevant experience and expertise

Consultant should meet the following requirements and qualification:

- Preferably five years of experience in trainings and managing activities
- Previous experience with EPS will be a plus

Payment schedule;

Payment will be made in two installments,

- 1st installment (40%) will be paid at the submission of final training module.
- 2nd installment (40%) will be released in the mid of the assignment based on satisfactory mid-term report
- and final installment (20%) will be made on submission of final report.

Submission Procedure:

The technical and financial proposals not exceeding three pages should be sent in sealed Envelope, marked on the top right hand corner **“Technical & Financial Proposal** for Consultancy services to ensure sustainable supply of safe sanitary pads at target middle & high Girls Schools”. Any telephonic call or influencing the process will automatically disqualify the applicant.

Please submit proposals to

Executive Director

Environmental Protection Society (EPS)

Darbar Saidu Sharif, Swat, Khyber Pakhtunkhwa.

Phone: 0946-9240254 / 0946-711162 Fax: 0946-721062

E-mail: info@eps-swat.org

Web site: www.eps-swat.org

The last date for submission of proposal is COB one week after date of advertisement.

Proposals received after the submission deadline will not be entertained under any circumstances.

EPS reserves the right to accept or reject the proposals with assigning any solid reason what so ever.