



TERMS OF REFERENCE (TORs)

For

“Vocational Skills” Training

Leveraging Inclusive WASH for Empowerment (LIFE-Pakistan Project) IRC-EPS Swat

1. Introduction

LIFE-Pakistan Project EPS Swat is seeking an experienced individual/firm for vocational Skills Training (Sewing & Cutting) under its Vocational & Life Skills Training program for Marginalized women groups, TG,s, PWD,s , Orphan & Widows etc.

2. Back ground Information:

Environmental Protection Society (EPS) is a local, non-political, non-ethnic and non-religious organization working in the Khyber Pakhtunkhwa since 1991. During its 25 years life, the Society accomplished a number of mile stones in Social Mobilization/institutional development, WASH, Livelihood, Community Physical Infrastructure Schemes, Health, Education and Disability. During this period EPS successfully completed more than 100 projects in partnership with national and international organizations. EPS played its active role in relief, rehabilitation and early recovery phases during earthquake, conflict and flood.

Leveraging Inclusive WASH for Empowerment (LIFE-Pakistan) Project is the initiative of International Rescue Committee (IRC) in partnership with Environmental Protection Society (EPS) Swat. The project is financially supported by Department of Foreign Affairs & Trade (DFAT) Government of Australia form it's Water for Women Fund (WWF). Target area of the project is District Swat. The overall goal of the project is Gender equitable and socially inclusive WASH services for improved health conditions of marginalized groups. The three main objectives of the project are;

- I. Provision of expanded inclusive and sustainable WASH services Intended outcomes
- II. Establishment of improved inclusive WASH governance systems Intended outcomes
- III. Increased women's, girls', and other marginalized groups decision making around WASH activities

3. Objectives of the Assignment

Following are the specific objectives of the assignment;

- To provide the skills of sewing & cutting to training participant and understand them to exercise the activity.
- To enable the Training participants to initiate/promote small enterprise for their livelihood security

4. Scope of work:

EPS intends to engage individual resource person female or firm to conduct 15 days training on Vocational Skills (Sewing & Cutting) of 25 identified marginalized women from selected villages of the district swat in coordination with District Social welfare department swat.

The scope of work includes;

- Producing training schedule / agenda, containing the basic & generalized details of sewing and cutting.
- Understanding about the basic tools and raw material used in Sewing and Cutting activity.
- Understanding about the cloth and bags measurement and its related cutting for proper suiting
- Theoretical and practical exercise of participants to enable them for suiting cloths and bags
- Understanding of the basics of Small Entrepreneurship development with market linkages etc.
- Provision of valid certificate from register organization to the training participants
- Submission of comprehensive report on the process and delivery of the training with snaps of main activities and orientation etc.

5. Eligibility criteria for Resource Person / firm:

- Outstanding expertise in Sewing and Cutting Trainings
- Certified trainer in Cutting & Sewing from recognized institution.
- Providing certificate to the participant recognized from Skill development Council
- At least 5 years practical experience in training exercise, with Matric qualification.
- Proven skills of Urdu Pushto.

6. Deliverables:

- Basic Training on Vocational Skills- Sewing & cutting 15 days jointly coordinated with Social welfare department.
- Submission of Comprehensive Training report.

7. Selection Criteria for Resource Person/ Firm:

Selection of resource person/firm will be finalized on the basis of followings criteria:

- Register trainer with basic qualification (15 Marks)
- Providing certificate from Registered institution – Skill Development Council (15 Marks)
- Related training experience (30 Marks)
- Required experience in Sewing and Cutting (30 Marks)
- Preparation of Training Agenda (10 Marks)

8. Budget & Payment Schedule:

- Resource person / Firm will quote budget per activity in Pak Rupees.
- Payment will be made through cross Cheque after completion of training and submission of final report to EPS.
- Tax will be deducted as per the Government rules and regulations

9. How to apply:

Interested Trainer/consultants should send the CVs, narrative and financial proposals in soft to info@epsswat.org. The

Last date of the submission of technical and financial proposals along with CVs is January 20, 2022.

Any query related to assignment can also be sent to same email.

Interested Candidate should send their financial proposal on the below format.

Name: -

Activity Name: - Hiring of Vocational skills Trainer for 15 days

Proposal Financial:

Activity	Description	Cost In PKR
Vocational skills Training	Training Charges Including Honoraria, Transportation, and final report of the training charges for 15 days	

Note: Refreshment, participants' transportation, hall charges and stationary will be managed by the organization.