

## **Terms of Reference for Agriculture Training - kitchen gardening in Livelihood Enhancement & Protection (LEP)**

Environmental Protection Society (EPS) is a local, non-political, non-ethnic and non-religious organization working in the Khyber Pakhtunkhwa since 1991. During its 25 years life, the Society accomplished a number of mile stone in Social Mobilization/institutional development, WASH, Livelihood, Community Physical Infrastructure Schemes, Health, Education and Disability. During this period EPS completed successfully more than 70 projects in partnership with national, international and UN agencies. EPS played its active role in relief, rehabilitation and early recovery phases during earthquake, conflict and flood of 2010.

Environmental Protection Society (EPS) entered into partnership with PPAF in 2010. The project aimed to target the ultra poor and vulnerable poor of the three union councils Kuza Bandai, Totano Bandai and Kanju in Tehsil kabal of District swat. It has accomplished social mobilization with community institutions and is in place. Organizations (COs, VOs and LSOs) were formed. Community resource persons were trained, assets transferred to individual as well as groups. Individual and collective enterprises were established. These interventions are further supported with interest free loans provisions to individuals in the union council of Kuza Bandai , Totano Bandai , Hazara & Kuz Abakhiel.

EPS and PPAF has signed an agreement for implementing a Social Mobilization, livelihood Enhancement and protection , Establishment of Basic Educational and health services ,CPI program under PPR project in two Union Councils Hazara & Kuz Abakhiel of tehsil kabal swat. This project started in July 2015 and ended in September 2016. Later the project extended up to June 2018. The current project is aimed to provide different trainings to community activists, and resource persons. Agriculture Training (*kitchen gardening*) is one of the deliverable of the project. Objectives are as follows.

### **Specific Objectives:**

The objectives are;

- To enhance the capacity of community members in kitchen gardening
- To contribute in their livelihood security through enhanced income
- To disseminate skills to the rest of the community members.

### **Scope of work:**

EPS intends to engage individuals to conduct 4 Training ( 2 at Hazara & 2 at Kuz Abakhiel) with duration of three days each on "Kitchen Gardening" of the female communities from two UCs at Kuz Abakhel & Hazara of Tehsil Kabal Swat.

The scope of work includes producing training Agenda, conducting training on the basis of Agenda and producing training report. The cost proposal shall be based on the following points:

- The individual consultant shall include honoraria for trainer in their cost proposal for trainings which is 03 days.
- individual will arrange their own transportation to training venue, in case if training is held in a periphery, EPS/PPAF will provide transportation to resource persons.
- A comprehensive report on the process and delivery of the training to be submitted.
- EPS/PPAF will provide honoraria for fare to all training participants.
- Other logistics including stationary, refreshment (tea & lunch) will be provided by EPS.

#### **Qualification for individual Applicant or Firm.**

Key individuals assigned the task should meet the following requirements and qualification:

- Minimum Master level qualification in Agriculture or Diploma in related discipline of individual, Applicant or firm.
- female trainings will require female individual or firm having female trainers..
- Should have experience in such trainings.
- Shall have proved experience in report writing.

#### **Other conditions:**

All travel expenditure/arrangements should be covered in the total cost of consultancy, the consultant/ firm will carry full responsibility for all those arrangements.

#### **Medium of Training Session:**

Mix of Pashto and Urdu will be acceptable.

#### **Deliverables:**

| <b>S.No</b> | <b>Description</b>       | <b>Schedule</b>   |
|-------------|--------------------------|---|
| <b>1</b>    | <b>Training Agenda</b>   | <b>Will be submitted along the application.</b>             |
| <b>2</b>    | <b>Training Schedule</b> | <b>Will be organized within one week of approval</b>        |
| <b>3</b>    | <b>Training report</b>   | <b>Will be submitted in a week time after the training.</b> |

#### **Duration of contract;**

EPS intends to enter into an agreement for 04 female Agriculture Training- kitchen gardening ( 2 in hazara & 2 in Kuz abakhiel) commencing from agreement date with the selected individual .

#### **Source of Funds (SOF)**

PPAF has provided the financial support to EPS for the trainings.

#### **Selection process;**

The individual, consultant/firm shall send a three days agenda along his CV/profile and financial proposal through email to

**HR**

**Environmental Protection Society (EPS)**

**Darbar Saidu Sharif, Swat, Khyber Pakhtunkhwa.**

**E-mail: [info@eps-swat.org](mailto:info@eps-swat.org)**

**Web site: [www.eps-swat.org](http://www.eps-swat.org)**

Request will be open for 5 days after the date of advertisement. Selection of Individual, consultant/firm will be on the basis of appropriate agenda, availability on short notice, experience in community trainings and reasonable financial quotes.

**Note: EPS has the right to accept or reject any proposal with assigning solid reason.**